



Title: Operations Support Crew

Supervisor: Director of Operations

About Maine Huts & Trails

Maine Huts & Trails, a non-profit, operates an acclaimed backcountry recreation corridor among the mountains western Maine, with 80 miles of free, public backcountry trails, and provides opportunities for recreation including groomed hut-to-hut skiing, snowshoeing, hiking, paddling, and mountain biking. Along the trail MH&T maintains four award-winning and accessible eco-lodges that have earned a widespread reputation for their healthy, locally sourced meals. In its recent past the organization has welcomed tens of thousands of visitors to Maine's western mountains, forests, and waters inspiring lasting reverence for the region while contributing to the local economy.

Position Summary

The Operations Support Staff is a crucial part of the Maine Huts & Trails team. With so many moving parts of this organization, it is of the utmost importance to have a support crew that is willing to go the extra mile to help our team accomplish our goals. We at Maine Huts & Trails are looking for someone who is able to assist the Director of Operations and the Hut Managers in the daily operations, shuttle gear and supplies to and from the huts/trailheads, and be willing to be a part of a dynamic team dedicated to providing a world class product to our guests.

Responsibilities

- Assist the Huts Manager in delivering weekly food and supply orders to the huts
- Transporting overnight guest's gear, whether it be trailhead to hut, hut to hut, or hut to trailhead
- Assist the Huts/Facilities Manager in the transportation of service professionals into our back country locations
- Assist in the waste management plan, removing trash, recycling, and returnable goods from the hut
- Help the Huts Manager plan and execute the delivery, movement, and stacking of fire wood at all 4 back country locations
- Other related duties as required

Qualifications

- A valid driver's license
- Prior experience in hospitality, food service, or facility maintenance/outdoor recreation

- Detail oriented with exceptional organizational, time and project management skills
- Exceptional customer service skills and a friendly, outgoing manner.
- Excellent communication skills and the ability to work as part of a team.
- Ability to perform work with minimal supervision and to work well under pressure.
- Enthusiasm for working in a remote wilderness setting.
- Interest in outdoor recreation, especially hiking, biking, paddling, skiing and snowshoeing
- CPR/First Aid certification desirable, Wilderness First Aid preferred
- Physical abilities required: ability to stand, sit, bend at waist, lift and carry up to 50 pounds.
- Dedication to the MH&T mission

Dates

Winter Season: Mid December – End of March

Priority will be given to qualified candidates able to work the full season.

Schedule

Operations Support Staff will work around 40 hours per week. The day to day work schedule is determined by the Director of Operations with a variety of morning, mid-day, and evening shifts.

Compensation and benefits

Operations Support Staff are paid competitive hourly wages.